



WALTON NEIGHBOURHOOD PLAN

Consultation Statement

Walton Parish Council

Walton Consultation Statement (Neighbourhood Regulations 2012, Section 15 (2)).

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1. Introduction and Summary Overview.

The consultation process which supported the formulation of the Walton Neighbourhood Plan developed over two distinct phases. Firstly, the early and impressive work from October 2011, led by a broad and well representative Steering Group and building on the work of the *2003 Village Plan* together with the associated *Walton Conservation Area Appraisal and Management Plan of 2010*. This early phase was characterised by a series of community engagement activities and events – including letter drops; village meetings; a consultation weekend (28/29th April 2012) along with important external stakeholder communication. It led to a draft Plan which was sent to Leeds City Council in 2015 for early comment.

At this point however, following uncertainties around a proposed 2,000-unit development on the Walton village boundary with Thorp Arch, the Walton Neighbourhood Plan was put on hold, with a subsequent loss of momentum and a withdrawal of key local figures who had provided so much of the drive towards the positive progress which had been achieved.

The work was picked up for a second phase with a new impetus in January 2016. There was a renewed commitment to prepare a Walton Neighbourhood Plan that would fully represent the views of the Parish. The community laid out a pragmatic yet ambitious direction, focussing on a desire for sustainability, an enhancement and preservation of its historic character and its environment and well-managed future development.

This latter Neighbourhood Planning Steering Group sought to update the work of previous years; it committed to a complete and effective capture of the community views and it determined to ensure that the forward agenda for Walton was one that delivered a positive future in line with national strategies and policies. As it progressed there became an increasingly clear requirement for a revitalised and refocussed consultation effort – which the new Steering Group willingly provided.

What follows, then, is a description of the nature, tone and style of that consultation. It outlines the actions and the efforts that the Steering Group made; it lays out the timing and methods of engagement and it describes the conclusions and outcomes of the engagement process - making a solid connection between the consultation activities and the themes, policies and conclusions of the emerging Plan.

This Consultation Statement has been prepared in order to fulfil the legal obligation of the Neighbourhood Regulations 2012, Section 15 (2). Part 5 of the Regulations sets out what a Consultation Statement should contain. Namely it should,

- *Provide details of the persons and bodies who were consulted about the proposed neighbourhood development plan.*
- *Explain how they were consulted.*
- *Summarise the main issues and concerns raised by the persons consulted.*

- *Describe how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

So, this Consultation Statement will describe the statutory and non-statutory consultation that has taken place with *the community*, with *other bodies* and with *stakeholders* in the course of developing the Plan, including where changes have been made following comments and further proposals.

The appendices to the Consultation Statement form the *Evidence File* which offers a more detailed breakdown of facts, figures, meetings, questionnaires, correspondence and conversation. It is a bulky file – but such has been the commitment to ensuring that all voices were heard.

Finally, by way of introduction, we have sought to ensure that less well represented groups were equally part of the consultation process and we followed up on those areas where there might, in larger communities, have been a tendency to dismiss. As a small community, this was perfectly possible.

2. Aims of the Consultation.

We had a number of aims underpinning the development of our consultation approach together with the translation of that consultation into a viable and relevant Plan

Those were,

- Ensuring that the community voice was heard and that the Plan was suitably and strongly informed through a positive, open ended and effective process of direct engagement.
- Ensuring that the Plan was compliant with local and national regulations in respect of planning and other specific development proposals.
- Ensuring that the Plan best met the future needs of the population – both the current residents and those who might wish to live in this Parish.
- Ensuring that small group and sectional interests were properly considered.
- Ensuring that the village and the broader community fully understood what the Plan looked like and recognised how their views had added shape to the future of Walton.
- Ensuring complete transparency in the processes and procedures that underpinned the development of the Plan.

In short, we wanted to deliver a Plan which secured a *sustainable future for Walton*, making it an even better place for those who live in it, for those who work in it and for those who would visit it. We firmly believed that an effective consultation approach would positively support us to achieve that outcome.

To further those aims, we particularly focussed on engagement methods which,

- Encouraged and created *face to face conversation and discussion* through meetings and open village hall events.
- Ensured *full and effective village coverage* with supporting questionnaires and regular village mail drops.
- Ensured that *questions were open ended* and not simply designed to achieve a preferred option.
- Ensured that *feedback on the results was always provided* – again through mail drop and web site commentaries.
- Ensured that *small group interests were treated as important and significant*.

Importantly, we framed the timing of the various consultation processes to match the sequencing and shaping of the developing Plan. Our external network of stakeholders was based on advice and informed judgement and the list of those contacted externally, together with the details of our community engagement activity, is laid out in the Evidence File.

3. Background to the Consultation and the first Plan.

So, the earliest iteration of the Plan was strongly developed and driven by the consultation process. The early governance, commencing in late 2011, comprised a Steering Group of 14 core members made up of those living in the Parish, and incorporating a strong and direct Parish Council voice. Meetings of the Steering Group averaged 12 attendees. An early village view – through letterbox drop, allowed the establishment of some key guiding principles which became, in effect, the benchmark for subsequent early proposals.

In April 2012 Walton Parish Council submitted a formal application for designation as a Neighbourhood Area under part 2 of the Neighbourhood Planning (General) Regulations 2012, to Leeds City Council which was duly designated by Leeds City Council on 17th September 2012.

Steering Group meetings were held regularly and use was made of a local magazine (The Causeway) and village notice boards to update on progress. There was a well advertised open weekend, with site plans and discussion opportunities. A survey was conducted and an analysis of findings was produced and publicised. Copies of the emerging Plan were placed in public libraries (Wetherby and Boston Spa) and Council Offices and feedback was invited by letter and online. A copy of that early Plan was forwarded to Leeds City Council for comment. Work then fell away in late 2013 and the Steering Group disbanded in 2014.

During this early period, some major engagement had taken place – with the community, both narrow and broad; with business interests and with stakeholder authorities. The draft Plan was built against that backcloth. The chronology of the initial work was –

- September 2011, Parish Council agreement and commitment to develop a Walton Neighbourhood Development Plan.
- November 2011 – June 2014, 11 Steering Group meetings (open to all residents of the Parish).
- April 2012 (28th and 29th) – weekend village open events, clarification and consultation on the emerging Plan.
- October 2012, first draft of the Plan.
- 2013 Draft Plan forwarded to Leeds City Council
- 2014 work on the Plan suspended, Steering Group dissolved.

4. A Resumption of the Plan... (January 2016 – Present Day)

The resumption of the neighbourhood planning process in early 2016 saw the formation of a smaller Steering Group (numbering six enthusiastic volunteers from the Parish) with a spectrum of skills and a strong common interest to support the community.

Its formation was initiated at a Parish Council meeting in December 2015 with the group beginning its work in January 2016. That group has come together monthly with minuted meetings focussing on plans and progress. More recently it was joined by David Gluck (consultant) and Abbie Miladinovic of Leeds City Council (LCC).

It has consistently worked closely with LCC and has met on four occasions with the LCC Neighbourhood Planning Manager. Additionally, officers of the Council's City Development Directorate, namely from the Highways and Transportation Service and the Planning and Sustainable Development Service, have visited Walton and have consistently offered clear and helpful written and oral advice on the Plan.

The LCC contribution on the potential site allocation options has been invaluable and has formed a strong basis for consideration of the original seven possible housing sites. So, after an assessment of those sites by the Steering Group and a subsequent meeting and selection by Parish residents, Council Officers provided further support on how to bring those sites forward and include them in the Plan. Their work on the indicative drawings and analysis of the sites has supported the Steering Group in bringing the options to life for members of the community. LCC has also helpfully commented on the Vision and Objectives as well as many other aspects of the Plan.

5. The Consultation Journey.....

Between January 2011 and October 2017, the engagement and consultation journey comprised seven phases, in line with our wish to be inclusive and transparent.

- Building the picture – initial consultation (February 2016 – May 2016).
- Themes and propositions – Testing the Thinking (June 2016 – December 2016).
- Outcomes from the consultation of May and June.
- The Revised Core Package - an *Intentions* Document.
- Particular groups and areas of focus.
- Preferred Model and Regulation 14 Consultation.
- Outcomes from the Regulation 14 Consultation.

- **Building the Picture – Initial Consultation (February 2016 – May 2016).**

This was a period of building and developing the earlier work of 2012, but more significantly of receiving from the Parish a future Vision for Walton and the early shaping of the supporting Policy arrangements along with practical considerations on achieving that Vision.

The crucial elements of consultation came from a very direct engagement with the Parish Community and beyond, particularly through the village meetings of 14th May which were well advertised, well attended and offered much content and clarity on the ambition of the Community.

Those village hall events were titled '*What matters...*' and the outcomes focussed across issues of housing, transport, community facilities, traffic concerns, footpaths/cycle tracks and crime. Details of the demographic of attendees and those who completed the questionnaires are attached in the evidence file.

VILLAGE WORKSHOP

When :
Saturday 14th May

Where :
Walton Village Hall

Morning Session:
10.00am Short presentation on where we are now.
10.30 pm Discussion session to gather comments

Afternoon Session
2.00 pm Short Presentation
2.30 pm Discussion session to gather comments

Additional Information:

- Teas & Coffee will be available.
- Children welcome. There will be an activity area to keep them busy and get their ideas.

Walton Neighbourhood Plan

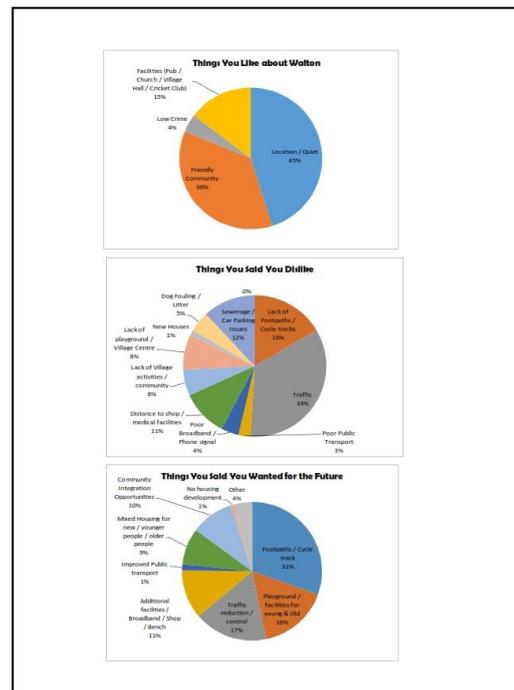
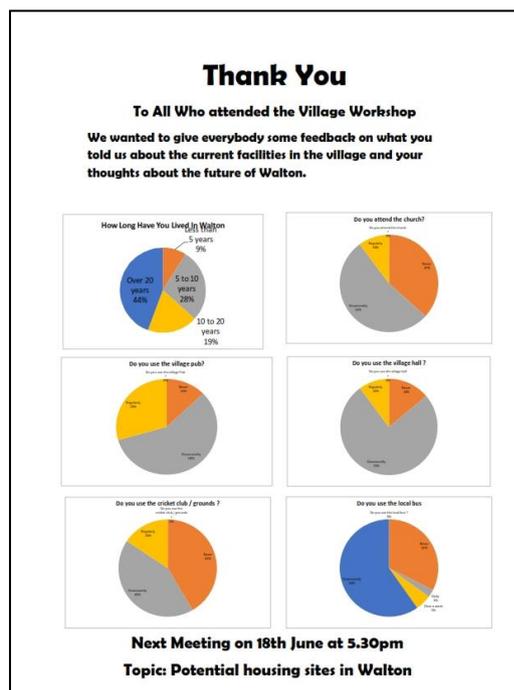


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The events were presented and progressed as ‘workshops’ with a welcoming, positive, and thoughtful style. They incorporated small group discussions and were well attended over the two, half day, sessions which centred on a clear set of presentations triggering some useful and well received discussion opportunities. There was a strong wish to progress the Neighbourhood Plan. During and following those meetings, a total of 79 completed questionnaires were returned which represented over a third of the Parish population and over two thirds of Parish households.

Many of the returns built on the views and approaches expressed in the engagement of 2012.

Opinions were particularly strong on traffic and transport issues with a strong focus on speeding traffic, excessive HGV access to the village and a wish for improved paths and connectivity for cycles and walkers to and from other neighbouring villages. There was much reflection on the beauty and tranquillity of the village and a wish to preserve the best of its history.



The Trading Estate at Thorp Arch (TAE) remained a matter of high interest and continuing concern. The uncertainties around future *commercial and housing* development drew much focus, as did the question of achieving a proper balance between *commercial and historical* interests.

Finally, and importantly, there was a clear and strong recognition of the benefits in identifying some small scale and proportionate housing development options for Walton. Those discussions centred on supporting the sustainability of the village whilst broadening the potential for different house sizes and types to suit a varied present and future population.

The consultation outcomes began to shape the thinking and the direction of the prospective Plan. Particular themes emerged as did an early shaping of a vision and linked objectives. In summary, the clear themes were around,

- The need for additional and appropriate housing stock.
- Traffic concerns – and associated risks to the community.
- Transport infrastructure issues and public services.
- Communications issues – notably telephony and broadband access.
- Business and employment interests and opportunities.
- Improved paths and cycle routes connecting with nearby villages.

The consultation described a community that wanted to make better progress in a modern world – with improved community facilities, more suitable transport arrangements, improved IT, better and more diverse business opportunities whilst also maintaining a strong hold on its history, charm and beauty. Very much a case of *preserving today whilst developing tomorrow*.

- **Themes and Propositions – Testing the Thinking (June 2016 – December 2016)**

This was a period of playing back the early messages and beginning a process of tying down a set of more specific propositions.

There were two key events during this period. Firstly, the community consultation events (village hall) of late June. 56 people attended over two days. Secondly, a resulting *Intentions document* circulated, with a questionnaire, on 30th September 2016.

So, the meetings of late June were well advertised and, again, well attended. The beginnings of a shape to the community views were presented back for further consideration in forum and at table top discussions. Specifically,

- The Community was offered 12 variations of Vision which had been developed from the previous engagement.
- There was a particular and more targeted focus on housing – scale of development and types/styles of housing stock.
- There was a sharing of the emerging views on Objectives and these were the subject of further consideration and refinement.
- There was an emerging recognition of the balance between short term aspirational deliverables (to evolve into Key Community Actions) and medium/longer term policies.

There was a full housing site presentation, identifying seven sites previously listed by the Steering Group in consultation with representatives of the City Council. The Community was invited to provide a view on preferred number of additional houses and preferred location. Each housing option was explained, along with suitability issues, against village criteria and the views and SWOT assessments by Leeds City Council. These can be seen in the 'presentation' entry of appendix 2.



The meetings went well and the discussions and voting over a number of aspects of the Plan was taken thoughtfully, enthusiastically and seriously. The outcome of the questionnaires and the contributions on the days, created a very much clearer picture with some important consensus on key areas,

- 96% of those who participated supported some small-scale housing growth with 82% preferring the scale of such development not to exceed 20 houses.
- Most of those who participated preferred traditional style dwellings built with local materials.
- There was a strong wish for varied dwelling sizes – suitable for downsizing and the existing community, but also housing suitable for new buyers.
- The Springs Lane site was strongly supported – not only as an ideal site for a group of houses but equally importantly for its contribution towards green space and a pond feature; its connectivity with the village and its 'wraparound' positioning with the cricket club – which is the key recreational centre of the community.
- The wish for walks and the continued desire for better accessibility and a more effective set of connections around the village was strengthening.
- There were continued comments about sewage treatment, traffic and housing development captured in the summary questionnaire return.

A full account of the questionnaire returns is laid out in appendix 2.

Progress was closely shared with Leeds City Council and with the Walton Parish Council. Both offered advice on planning and regulatory issues, for which we were grateful. Neither sought to detract from a Plan based on the voice of the community.

- **Outcomes from the consultation of May and June.**

Very much a combination of marrying the greater clarity on strategic intent with the more immediate regulatory/stakeholder/ planning implications and requirements.

There were some very clear messages arising from the intense engagement over this period. At a high level, it brought the slightly vague aspirations of the early discussions much more closely to a realistic and workable Plan; It clarified a strong two-dimensional vision - of *modernising – yet preserving*; it produced a reality to the desire for new people to the community and it laid out a strong sense of imperative and pace.

(This latter wish for pace, created a further drive to the planning work, but equally importantly gave rise to the *Key Community Actions* sections within the Plan. The Parish would simply not settle for a long term set of proposals on issues that they were first consulted on in 2012).

So, the Vision was defined with a new clarity and the Policies shaped up more clearly and coherently as they became the underpinning drivers to achieve that Vision.

In terms of the Plan, this period of consultation,

- Broadened the Policy range on employment and business development – to incorporate the elements on home working and IT improvements.
- Confirmed the housing policies towards specific sites with associated strategic community benefits.
- Led to a stronger and more proactive approach with TAE – signposting a series of discussions to achieve clarity on the balance of commercial versus historic.
- Led directly to discussions and agreement on a proposed circular path development around the village.
- Led directly to the formulation of a local Parishes (Walton taking the lead with five other Parishes and linking directly with LCC) action group on transport improvement.
- On local green spaces, the Parish sought to identify more areas and re committed to that end.

So, the Plan continued to develop following these events – not only practically, but also on the clarity of Vision and the increasingly pressing need for action. (It is interesting that immediately following these meetings a renewed impetus for the development of a connecting path from Walton to join the Wetherby path became a focus of Parish Council action. That path was subsequently and successfully opened in February 2017 and has been an outstanding success).

- **The Revised Core Package - an Intentions Document.**

This was an important piece of formal engagement which sought to outline the core and some of the specifics of the developing Plan. Again, it aimed to test our understanding and it looked to gain further agreement on the increasing detail and clarity of the developing Plan.

So, the work on the Plan, in line with the consultation process, continued through to September 2016 with the formulation of a brief but focussed *Intentions Document* – distributed to every household in the Parish. It comprised a summary view of the revised Vision and the Policy Themes (heritage and green spaces; community facilities; transport; housing and business/employment), which reflected the key concerns and focus of the village. Each of those Themes derived from the consultation outcomes and they incorporated clear Objectives and of Policies. The document and the analysis of the responses are included within appendix 2.

The feedback to the Intentions document was positive. 32% of the households returned the questionnaire. 98.2% of the responses were in agreement with the policies outlined. There were in addition some useful additional reflection and helpful contributions. Essentially it provided further assurance that the direction, pace and content were in line with the Community view.

The engagement process has at all times been open and transparent. We have been rigorous and committed in our feedback to the community, to the Parish Council and in our discussions with the City Council. Written progress reports were provided to each Parish Council bi-monthly meeting and informal updating of key Parish Councillors continued as a regular feature.

From the *Intentions* work, and a subsequent full round table discussion with the relevant City Council Officers in October 2016, it was clear that there were still some gaps,

- Specific issues around local business consultation. There had been written requests for comments from the village businesses and those located within the Parish boundary and the nearby Thorp Arch Estate. The consultation effort prompted a sharper approach and the realisation of a number of meetings which took place in 2017.
- Specific and individualised consultation with potential housing site owners which went ahead in 2017.
- Written communication with external interested parties and stakeholders which subsequently progressed between late 2016 and mid-2017
- Detailed conversations and engagement with key neighbouring Parishes which subsequently took place on from early 2017.

- **Particular groups and areas of focus.**

Part of turning the consultation into actions led us towards a greater focus towards key conversations. We understood the importance of those conversations and we

pressed accordingly. There were number of groups that we gave particular attention to,

Thorp Arch Estate – we invited and held three meetings with TAE to consider and share thinking on developments within the Parish. One of those included some invited business owners. The discussions revolved round heritage assets within this site and, thereafter, the compatibility of future developments on TAE with the policies in the draft Plan. They have subsequently responded to the Regulation 14 consultation.

Neighbouring Parishes – We spoke with councillors and Steering Group members from our immediate neighbours in Thorp Arch, Bickerton and Clifford. We were keen to agree our respective areas of remit and to be clear on those areas of synergy and potential areas of challenge. We also met with representatives from Boston Spa, Clifford, Bramham, Bickerton and Wetherby, again with a view to sharing thinking, concerns and particular themes, notably transport issues.

Landowners – we spent time with the landowners of the proposed housing site allocations, with a view to clarifying intentions and commitments. We have taken this seriously to the extent of agreeing a Memorandum of Understanding for each landowner (appendix 6). Consultations with landowners included the potential for identifying additional Green Space across the Parish. Some landowners (i.e. the cricket ground) had progressed alternative legal approaches to ensuring the continued availability of land for community access and so, quite reasonably, felt little requirement to support Green Space designation. They had personally taken sensible and proper measures to ensure that such facilities remained available to the community. Thus, the Plan's limited offer of three Green Space areas of land, one of which is being progressed as a community playground.

Leeds City Council – There has been positive and continued collaboration between the City Council and the Steering Group. We met with a number of the relevant departments, including a full and focussed discussion with the LCC Chief Planning Officer. On all occasions we responded positively to advice and suggestions. More specifically, on the emerging Neighbourhood Plan and the potential implications of Green Belt proposals in the Submission Draft Site Allocations Plan (SAP) (May 2017). The land around Walton is currently designated as Rural Land through Policy RL1 of the Saved Unitary Development Plan. The City Council is proposing that all of the land around Walton is designated as Green Belt through the SAP, which would serve to undermine the proposed housing allocations in the Neighbourhood Plan. To mitigate such risks, both Councils have drafted a Statement of Common Ground (SoCG), to be submitted to the SAP Inspectors at the second stage hearing sessions in June 2018. The SoCG sets out that if the Walton Neighbourhood Plan housing sites are indeed allocated following independent examination of the Neighbourhood Plan, the Council would then propose a modification to the SAP Green Belt boundary so as not to wash over the Neighbourhood Plan housing sites. The draft SoCG is detailed as an appendix and further information can also be found in the evidence base document 'Site Assessment and Rationale Document'. We have been keen to

check against Leeds as we have progressed. Much positive contribution - including constructive site visits (3 in total); helpful learning and impressive design advice.

Historic England – have provided invaluable advice in respect of TAE and more broadly. They were able to articulate previous discussions between them, TAE and LCC and the full set of discussions and contribution from them has always been balanced, well informed and helpful.

Ward Councillors – we formally met with two of the key ward councillors and took them through the Plan. Some of their feedback has been disappointing, particularly in respect of the site allocation proposals. There is an expectation that their views will be more clearly articulated in the consultation response.

- Preferred Model and the Regulation 14 Consultation.

The checking out with other interested parties continued and in mid-summer 2017 we began to pull together the final consultation draft. We carefully crafted the text and design styles to the local community – it was their Plan.

In parallel, we progressed an agenda of *key community actions* which was presented to the Parish Council on April 2017 (attached at appendix 6) where it was agreed as a more immediate and appropriate work plan for them. That aspirational agenda now has a life of its own, though all of the activities are firmly in line with the vision and objectives of the Plan.

So, the Regulation 14 period was triggered on 19th August. Full information, history of the Plan, activity evidence, copies of the draft Plan, a summary of the Plan and a feedback questionnaire were all made available on line from the outset. A survey monkey was in place to receive online questionnaire feedback.

Full copies of the Plan were placed in two local libraries; the British library on TAE; the main office complex of TAE, the local council office in Wetherby and in the village pub, the Fox and Hounds. Copies were also made available to all residents, on loan, from named members of the Steering Group.

Every dwelling within the Parish received a copy of a summary document and a questionnaire.

Two village meetings were delivered (2nd September and 30th September) – at either end of the six-week consultation period – (in recognition of the holiday period).

The aims of the consultation were;

- To ensure that all local residents and businesses were aware of the draft Plan and how to comment on it.
- To ensure that residents and businesses understood the Plan, the implications and the impacts.

- To seek confirmation that the Plan was in line with community thinking and concerns.

The meetings received a total attendance of 85 people (mostly from the Walton Parish) and, in total, 65 questionnaires (some of which registered a 'full household' reply) were returned, fully completed.



The meetings were open house style, with visual displays which showed the process and development of the Plan together with clear representations of the Vision, Themes and Policies. There were Steering Group members present – to encourage discussion and invite feedback. The overwhelming sense was of agreement to the Plan – and a belief that the balance of the proposals was about right.

We wrote to other interested parties and we shared with LCC – both groups have fed back helpfully and their feedback responses are within the evidence file. More specifically the action grid describes what was said and what we did.

- **Outcomes from the Regulation 14 Consultation.**

The consultation went well and the tenor of the feedback has been very positive. The questionnaire results are attached.

There was a very clear and enthusiastic acceptance of our direction and most community and external responses were helpful in supporting that journey and advising on risks and mitigations.

So, in summary,

Community feedback has included.

- Some very helpful suggestions on delivery (a mast on the church tower to improve phone/broadband problems; suggestions on approaches to traffic calming).
- Some concerns and risks on site allocations which we have closely considered and, as appropriate, amended in the Plan.
- Some strong support for the focus on issues around traffic; paths and community amenities (i.e. location of park style benches etc).

All the points have been carefully considered and a Q & A set of responses was added to the PC website for information.

Leeds City Council feedback.

Has been invaluable in pointing us to,

- Tightening our Policies in order to better meet the regulatory challenge and mitigate future risk. In particular the *Statement of Common Ground* has arisen through engagement and it allows some mitigation to the possible risks inherent in the emerging SAP.
- Incorporating important elements which had been missed (linking to CIL payments;) and to be more fulsome on particular aspects of the Plan (trees; community history)
- Ensuring a better linkage between the overall Plan content and that all roads should demonstrably lead back to the *Vision and Objectives* (connect character assessment into Policies; link policy themes directly to Vision).
- Encouraging a better and fuller explanation – where we had occasionally taken things for granted.
- Derisking future development with a confirmation on the value and importance of MOU's from the 3 site landowners.

We have strongly taken LCC advice and the Plan has been significantly amended as a result of their helpful contribution.

Other important contributions.

There have been three other particular areas of feedback which have contributed to the Plan.

- Rockspring. They are looking to develop (residential) on the TAE and whilst their development plans lay largely outside of the Walton Parish boundary,

they submitted correspondence including reasons why we should alter and delay our progressing the Walton Plan.

- Historic England. We have been in discussion with them on a number of occasions and have found their contributions to be invaluable. Their notes and the steering group considerations are attached.
- Deborah Casey. Deborah submitted correspondence on 25th September 2017, and the Steering Group considered her representations over the following week. All associated correspondence on this matter has been attached in appendix 6.

In each case we have welcomed the correspondence and fuller details, including our consideration on each, is contained in the evidence file.

The Regulation 14 consultation has been highly meaningful and has usefully contributed to the final format, shape and content of the finalised Plan. It has tightened the technical aspects of the document; it has added value to the themes, the content and the direction of the Plan and it has helped to mitigate key risks going forward.

6. Conclusion.

We believe that the entirety of the consultation effort has been extensive, listening and responsible. We are pleased with the consistently strong responses we have received and, in truth, without the voices of the community of Walton and the support and challenge across the wider range of stakeholder interest groups we could not have had a Plan. We believe we have produced a Plan which successfully reflects that feedback and which clearly represents both National Guidance and the Leeds City Council Core Strategy.

Brodie Clark.

Walton Parish Council and Steering Group.

January 2018.

7. Consultation Statement – Evidence file.

Appendix 1 - Neighbourhood Planning Steering Group and Administration.

- *Steering Group, team members.*
- *Steering Group, Terms of Reference.*
- *Neighbourhood Area, designation letter.*
- *Minutes of Steering Group Meetings from January 2016.*

Appendix 2 - Meetings of May and June 2016

- *Correspondence and various documentation.*
- *Survey Results and Feedback.*
- *Intentions Document and Feedback.*

Appendix 3 - Particular Engagement Arrangements and associated Correspondence

Appendix 4 - List of Statutory Consultees.

Appendix 5 – Feedback from Regulation 14.

- *Regulation 14 Survey Analysis.*
- *Regulation 14 Feedback Assessment.*
- *Specific responses and conclusions in respect of,*
 1. *Leeds City Council.*
 2. *Rockspring Hanover.*
 3. *Deborah Casey.*
 4. *Historic England.*

Appendix 6 – Miscellaneous correspondence.

- *Key Community Actions*
- *Memorandum of Understanding with Landowners.*
- *Statement of Common Ground with Leeds City Council.*