

Walton Neighbourhood Plan Working Group

Roles and responsibilities going forward (as agreed between Brodie, Stephen, David and Abbie on 7th November)

LCC Support (Abbie)

1. **SEA Screening/ Full SEA/ Sustainability Appraisal (let NP group know ASAP)** – Abbie to find out from Ian and Bob (planning solicitor) which option is best for the Walton NP. Depending on outcome shall make connections/liaise with NP group and whoever will carry it out. Start the process as soon as possible.
 - a. SEA Screening – Abbie able to produce SEA Screening Report
 - b. Full SEA – Find out who will conduct SEA/ costings/ scale of SEA
 - c. Sustainability Appraisal – Find out who will conduct SA/ costings/ scale of SA
2. **Legal advice** – summary from Bob on rural land/green belt issue as well as on SEA issue
3. **Housing Market Assessment** – Review the HMA conducted by *Renew* to make sure that all of the relevant material has been drawn out. Compare with Thorp Arch HMA.
4. **Site Assessments** – Chase up site assessments commissioning with Jenny and Ian – realistically when Jenny can visit Walton and conduct the Site Assessments needed to put into the NP.
5. **Maps** – David to send Abbie a list of maps needed (e.g. policy map & green space maps), Abbie to request from GIS team at LCC, find out how much it will cost
 - a. **Conservation Area Appraisal** – Abbie to liaise with Conservation Officer at LCC and ask for PDFs of maps used in Conservation Area Appraisal
6. ***Abbie to act as key contact/liaison at LCC going forward as part of LCC's duty to assist***

Walton NP Group

1. Future projects within NP: Housing Needs Survey (Parish Council)
2. Meeting with Thorp Arch Neighbourhood Plan group
3. Write to stakeholder list including parish councils in North Yorkshire and Harrogate
4. Consultation Statement first draft
5. Conservation Area Appraisal – to be used in NP to make it statutory
6. Establish a link with TATE business forum
7. Meet with local business operators within Walton village

David

1. Local Green Space Assessments – review
2. First draft (structure) of NP ahead of next Steering Group meeting (5th December)

Next Project Group Meeting: Wednesday 23rd November, Leeds Civic Hall – 2nd Floor West, Meeting Room 2, 2pm – 3.30pm.

At future meetings: review/ agree an action list for everyone