

The Walton Neighbourhood Plan Steering Group.

The Steering Group was formed following a Walton Parish Council general meeting in December 2016

The Aim of the Steering Group is to support the Parish Council in revisiting, revising and progressing the Walton Neighbourhood Plan. To that end, its goals are,

- Identify areas for revisiting – including community engagement; technical and legal processes; partnership involvement and procedures supporting the delivery of a successful plan.
- Formulate and advise on a new plan including the associated process and delivery timescales.
- Clarify risk issues and ensure sensible and measured mitigation.
- Provide assurance to the Parish Council that any proposed arrangements are in the best interests of the future of Walton village and that they are in a satisfactory state for final inspection.

The Group will maintain an *advisory role* to the Parish Council and it will demonstrate a consultative mindset in all its activities. It will provide clear evidence of a *village ownership* focus within the plan.

The Steering Group will report on its progress to the monthly Parish Council meetings. Additionally, it will report outside of that as requested by the Parish Council.

The Steering Group will have a chair who is responsible for maintaining focus on the key aims of the Plan. The duties of Group members will be shared fairly, with agreement and in line with appropriate and relevant skills. The frequency, timing and venue of meetings will be determined by the Group and minutes will be taken and circulated to include the Parish Council. The composition of the Group will represent a fair cross section of the Walton Community.

The Group will seek agreement on all matters – where this is not possible, the matter should be passed to the Parish Council for resolution.

The Parish Council will fully support the Group – including regular feedback on relevant Parish Council issues. It will provide (or bid for) funding in respect of reasonable Group costs. It will take responsibility for all key decisions in respect of the Neighbourhood Plan – including those in respect of the process; the engagement and the content.

Signed.....

Parish Council

Signed.....

Steering Group