

Walton Parish Council

Summons to the meeting of Walton Parish Council to be held on Monday 9 January 2023 at 7.30pm,
Walton Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL

Prior to the first item there will be a public session for parishioners to address the Council. If possible please contact the Clerk before the meeting if you wish to make a representation.

AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To accept the minutes of the Meeting of the Parish Council held on 7 November 2022 as a true and correct record.
4. Matters arising from the minutes of the Meeting.
5. Police Matters: to consider the most recent Crime Information.
6. To consider correspondence received by the Clerk since the last meeting.
7. Financial Matters
 - a. Income and Expenditure to 31 December 2022 including Bank Reconciliation.
 - b. Income & expenditure forecast to 31st March 2023.
 - c. To consider and approve Parish Council Budget for 1st April 2023 – 31st March 2024.
 - d. Review and approval of Precept Income for 2023-24.
 - e. To note that Richard Dorsey is no longer providing financial audit services and as a result will not complete any further internal audit work for Walton PC.
 - f. Payments for approval since last PC meeting:
 - i. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 29439 dated 4 Nov 2022. £8.33 + £1.67 VAT. Tot £10.
 - ii. Inca Europe Ltd: Annual basic domain hosting for walton-pc.gov.uk for period 17.2.2023-16.2.2024, annual email service & annual DNS service for the above domain. £60.00 + £12.00 VAT. Tot £72.00.
 - iii. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 29818 dated 4 Dec 2022. £8.33 + £1.67 VAT. Tot £10.
 - iv. Play Inspection Company: Annual playground inspection & stock valuation. £72.95 + £14.59 VAT. Tot £87.54.
 - v. Ware & Kay Solicitors: Deed of variation to lease to Walton Parish Council. £225.00 + £45.00 VAT. Tot. £270.
 - vi. H. Buck Inst Inks reimbursement – Hewlett Packard Instant Inks DD by credit card for Office Jet 4650 Printer: Nov-Dec 22: £9.99 per month. £8.32 + £1.67 VAT x 2. Tot £19.98.
 - vii. JE Simpson & Sons: Annual rent for Footpath/cycle track 2023 (£500) + Annual rent for Playground 2023 (£100). Subtotal £600 + £120 VAT. Tot: £720.00.
 - viii. To approve purchase, install & set-up of replacement PC printer (HP Office Jet 4650 Printer is faulty, PC Crew has advised that Hewlett Packard no longer supports the current driver and the printer should be replaced). Estimated cost (awaiting firm quote): £100 + £84 install & set-up + £36.80 VAT. Tot estimate £220.80.

- ix. Subject to confirmation from PC Crew that this is a 1-off fee, to approve PC Crew to set up 7 councillor email accounts, to remotely connect to users computer and add mail account to preferred mail client (outlook, mail etc.), £36 each. 1-off fee: £36 x 7 = £252.00 + £50.40 VAT. Tot £302.40.
 - g. Approval for Clerk salary and expenses Nov-Dec 2022 (circulated).
 - h. Approval for HMRC payment: Tax on Clerk's salary Nov-Dec 2022 (circulated).
8. To consider the Play Inspection Company playground report dated 13 Dec 2022, circulated (Cllr Sharp).
 9. Village Hall Development update (Cllr Wake).
 10. Planning matters.
No new planning applications submitted since the last PC meeting.
 11. Public footpath/cycle track risk assessment update.
 12. Minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
 13. Date of next meeting: Monday 6 March 2023, 7.30pm in the Village Hall.

Summons issued by Walton Parish Clerk/RFO

H Buck

secretary@walton-pc.gov.uk