

## Walton Parish Council

A meeting of Walton Parish Council will be held on Monday 3 July 2023 at 7.30pm at  
Walton Village Hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS OF THE PARISH COUNCIL.**

**Prior to the first item there will be a public session for parishioners to address the Council. If possible, please contact the Clerk before the meeting if you wish to make a representation.**

### AGENDA

1. To receive & approve apologies for absence.
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-17 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 18-20 of the Members' Code of Conduct.
3. To receive the Declaration of Acceptance of Office from Cllr Sharp.
4. To accept the minutes of the Meeting of the Parish Council held on 15 May 2023 as a true and correct record.
5. Matters arising from the minutes of the Meeting.
6. Police Matters: to consider the most recent Crime Information.
7. To consider correspondence received by the Clerk since the last meeting.
8. Financial Matters
  - a. Income and Expenditure to 30 June 2023 including Bank Reconciliation.
  - b. Income & expenditure forecast to 31st March 2024.
  - c. To approve additional councillor signatories to Walton HSBC accounts.
  - d. To complete updated HSBC Council Mandate for existing accounts.
  - e. To complete HSBC letter of authorisation confirming transfer of financial responsibilities to Clerk (two authorised signatories to sign).
  - f. Review of banking arrangements following closure of HSBC Wetherby branch on Tues 11 July 2023.
  - g. Review of councillor email provision.
  - h. Following appointment of Deborah Marshall - to consider approaching Boston Spa Parish Council re. shared printing & photocopy costs and to discuss appropriate reimbursement with the Clerk.
  - i. Payments for approval since last PC meeting:
    - i. PC Crew GoCardless: Maintenance Contract Payment for QuickBooks Inv. 32014 dated 4 June 2023. £8.33 + £1.67 VAT. Tot £10.
    - ii. H Buck reimbursement for ICO (Information Commissioner's Office) renewal. Total £40.
    - iii. Retiring Clerk salary and expenses May 2023 (circulated).
    - iv. Final H Buck Inst Inks reimbursement – HP Inst Inks DD by credit card for Office Jet 4650 Printer: May 23: £8.32 + £1.67 VAT. Tot £9.99 (DD cancelled).
    - v. Retiring Clerk HMRC payment: Tax on Clerk's salary May 2023 (circulated).
    - vi. R Prudhoe. £240.00 Reimbursement for 2 x buses for residents to attend planning meeting in Leeds.
  - j. To approve Clerk salary and expenses June 2023 (circulated).
  - k. To approve Clerk HMRC payment: Tax on Clerk's salary June 2023 (circulated).
9. To consider filling two ordinary PC vacancies.

10. To consider proposed changes to LCC Public Access Planning Portal changes (Ward Cllr Lamb comments circulated on 9 June 23).
11. Update on S106 monies & Highways Works meeting with Ward Cllrs and Thorp Arch PC Chair, 30 May 2023 (Cllr Aspland).
12. To consider setting up a Traffic Working Group to address ongoing traffic concerns within the village.
13. To consider purchasing two cordless grass trimmers to address village maintenance issues (Cllr Prudhoe).
14. Village Hall Development (Cllr Wake).
15. Planning matters.
  - a. North & East Plans Panel 1 June 2023 Agenda Item 7. Change of use of land for the siting of 8No glamping units for holiday use, storage building and ancillary works including a new access road at land off Hall Park Road Walton. Recommendation: Grant Permission subject to planning conditions. 1 June update: Decision deferred by Panel awaiting clarification & further information on drainage issues, right of way to use Blind Lane as pedestrian access, etc.
  - b. Application No: 23/03262/FU/NE For: Single storey rear extension, increasing windows size of ground and first floor, replacement doors and windows, Porch to front, new boundary treatments and detached garage to rear Site At: 23 Grange Avenue Thorp Arch Wetherby. No objections from Cllrs Aspland and Sharp.
  - c. Application No: 23/03409/FU/NE For: Orangery to rear. Site At: The Haybarn Hall Park Road Walton. No objections from Cllrs Aspland and Sharp.
  - d. UPDATE to Planning Ref. No: 23/02538/TR H1 Conifer Hedge - Remove to ground level and grind out stumps. G3 Ash - Elder, Willow Hawthorn - To remove and grind out stumps. G5 Leyland Cypress - To remove to ground level and grind out stumps. G13 Crack Willow - To remove to ground level and grind out stumps. G14 Cypress hedge - To be removed and stumps ground out. Walnut Farm Main Street Walton Wetherby LS23 7DJ. See Officer Report Status: No Objection.
16. To consider minor items (matters about which no decision can be taken at this meeting) and to notify the Clerk of items for inclusion on the agenda of the next meeting.
17. Date of next meeting Monday 4 September 2023, 7.30pm in the Village Hall.